Copyright Infringement Notification

Date: [Insert Date]
To: [Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]
Dear [Recipient's Name],
I am writing to you on behalf of [Your Company/Organization Name], which is the owner of the copyright for the software [Software Name]. It has come to our attention that you are using, distributing, or reproducing our software without our authorization, which constitutes copyright infringement.
Specifically, we have identified that you are [describe the specific infringing activity, e.g., distributing pirated copies, using the software without purchasing a license]. This is a violation of the United States Copyright Law and could subject you to legal action.
We kindly request that you cease all infringing activities immediately and provide us with a written confirmation by [Insert Response Deadline] that you have done so. Additionally, please outline the steps you will take to ensure that this does not happen in the future.
We value our intellectual property rights and are committed to protecting them. Please consider this letter a formal complaint regarding the copyright infringement. If we do not receive a response from you within the specified time frame, we may pursue further action, including legal remedies.
Thank you for your attention to this serious matter. We look forward to your prompt response.
Sincerely,
[Your Name]
[Your Title]
[Your Company/Organization Name]
[Your Contact Information]