Justification of Overqualification

Date: [Insert Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to address a concern regarding my application for the [Job Title] position at [Company's Name]. I understand that my qualifications may seem to exceed the requirements outlined in the job description, and I would like to take a moment to address this.

While my background includes [insert specific qualifications, experiences, or accolades], my primary motivation for applying for this role is [insert reasons such as passion for the industry, alignment with company values, desire for work-life balance, etc.]. I firmly believe that this position will allow me to contribute effectively to your team while also fostering my professional growth in a direction that is meaningful to me.

I am excited about the opportunity to utilize my skills in [insert relevant skills] and help [Company's Name] achieve its goals. I am confident that my extensive experience will allow me to bring a unique perspective to the role and make a positive impact.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the needs of your team.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]