

Request for Radio Interview

Date: [Insert Date]

[Recipient's Name]

[Radio Station Name]

[Radio Station Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am reaching out on behalf of [Your Organization/Charity Name], a charitable organization dedicated to [briefly describe your cause, e.g., supporting underprivileged children, promoting environmental sustainability].

We are currently working on an initiative to [brief description of the project or campaign], and we believe that a radio interview would be an effective way to raise awareness and encourage support within the community.

We would be honored if you could host us for an interview on your show. We aim to discuss our mission, the impact of our work, and how listeners can get involved or support our cause. We are flexible with scheduling and can accommodate your available times. Our team can provide any additional information or resources you may require for this interview.

Thank you for considering our request. We genuinely appreciate your support in bringing attention to vital charitable causes. Please feel free to reach me at [Your Phone Number] or [Your Email Address] to discuss this further.

Looking forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization/Charity Name]

[Contact Information]