

# Academic Recommendation for Internship

[Your Name]  
[Your Title/Position]  
[Your Department/Institution]  
[Your Email Address]  
[Your Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title/Position]  
[Company/Organization Name]  
[Company Address]

Dear [Recipient Name],

I am writing to recommend [Student's Name] for the internship opportunity at [Company/Organization Name]. As [his/her/their] [professor/advisor] in [Course/Subject] at [University/Institution Name], I have had the pleasure of observing [his/her/their] academic and personal growth over the past [duration].

[Student's Name] has demonstrated remarkable skills in [mention relevant skills or experiences], and [he/she/they] consistently delivers high-quality work. [He/She/They] is particularly adept at [specific tasks or projects related to the internship]. I believe that [his/her/their] proactive attitude and commitment to excellence would greatly benefit your team.

I highly recommend [Student's Name] for this internship, as I am confident that [he/she/they] will leverage [his/her/their] skills and enthusiasm to make a positive impact. Please feel free to contact me if you need further information.

Thank you for considering [Student's Name] for this opportunity.

Sincerely,  
[Your Name]  
[Your Title/Position]  
[Your Department/Institution]