

Confirmation of Account Termination

Date: [Insert Date]

Dear [Customer's Name],

We are writing to confirm that your account with [Company Name] has been successfully terminated as of [Termination Date].

If you have any outstanding matters or require further assistance, please do not hesitate to contact us.

Thank you for being a part of [Company Name]. We appreciate your past business.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]