

Account Closure Status Update

Dear [Customer Name],

We hope this message finds you well. We are writing to provide you with an update regarding the closure of your account with us.

We would like to inform you that your account #[Account Number] has been successfully closed as of [Closure Date]. All remaining balances have been settled and no further action is required from your side.

If you have any questions or require assistance, please do not hesitate to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for being a valued customer. We appreciate your support and wish you all the best for the future.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]