

Request for Clarification on Scholarship Offer Terms

Date: [Insert Date]

To: [Scholarship Committee/Name of Contact Person]

[Institution Name]

[Institution Address]

Dear [Name of Contact Person],

I hope this message finds you well. I am writing to express my gratitude for the offer of the [Name of Scholarship] that I recently received. I am honored to be considered for this opportunity.

However, I would like to request clarification on a few terms outlined in the scholarship offer letter. Specifically, I have questions regarding:

- The renewal criteria for the scholarship
- Any obligations or service requirements associated with the award
- The disbursement schedule of the funds

Understanding these details will greatly assist me in making informed decisions regarding my educational plans. I appreciate your assistance and look forward to your prompt response.

Thank you once again for this incredible opportunity.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]