

Letter of Acceptance of Legal Representation

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

Dear [Client's Name],

I am writing to formally accept your request for legal representation regarding your immigration issues. I am committed to providing you with the highest level of legal assistance throughout this process.

Our office will handle your case with the utmost care and diligence. We will keep you informed of any developments and will be available to address any questions or concerns you may have.

Please find enclosed the retainer agreement for your review and signature. Once returned, we can proceed with your case.

Thank you for trusting me with your legal matters. I look forward to working with you.

Sincerely,

[Your Name]

[Your Title]

[Your Law Firm's Name]

[Law Firm's Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]