

Donation Acknowledgement Letter

[Your Organization's Name]

[Your Organization's Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

We are grateful for your generous donation of \$[Amount] made on [Date of Donation] to [Your Organization's Name]. Your support helps us to [briefly describe the purpose of the organization and how the donation will be used].

Please note that no goods or services were provided in exchange for your contribution, making it fully tax-deductible under IRS regulations.

Thank you once again for your generosity and support. If you have any questions or need further information, please feel free to contact us.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]