

Data Protection Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Inquiry Regarding Data Security Measures

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the data protection and security measures implemented at [Company Name] to safeguard personal data in accordance with relevant data protection laws.

As part of my ongoing commitment to understanding the privacy practices of organizations I engage with, I would appreciate if you could provide information regarding the following:

- The types of security measures you have in place to protect personal data.
- Your policies for data retention and deletion.
- How you handle data breaches and the procedures for notifying affected individuals.
- Your staff training on data protection and privacy regulations.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]