

Work Experience Validation Letter

Date: [Insert Date]

To Whom It May Concern,

This letter is to confirm that [Intern's Name], holder of [Intern's ID or Registration Number], has successfully completed an internship at [Company Name] from [Start Date] to [End Date].

During this period, [Intern's Name] was involved in the following tasks and responsibilities:

- [Task/Responsibility 1]
- [Task/Responsibility 2]
- [Task/Responsibility 3]

[Intern's Name] demonstrated great dedication and professionalism throughout the internship. We appreciate their contributions to our team.

If you have any questions or require further information, please do not hesitate to contact us at [Contact Information].

Best regards,

[Your Name]
[Your Position]
[Company Name]
[Company Address]
[Contact Information]