

Internship Completion Verification

Date: [Insert Date]

To Whom It May Concern,

This letter is to verify that [Intern's Name], a student at [University/College Name], has successfully completed an internship with [Company Name] from [Start Date] to [End Date].

During this period, [Intern's Name] has demonstrated exceptional skills in [list relevant skills or activities]. Their contributions to our team were invaluable, and they upheld a strong sense of professionalism and dedication throughout the internship.

We believe that this internship experience has significantly enhanced their professional development and will be beneficial for [his/her/their] future endeavors.

Please feel free to contact us at [Contact Information] should you require any further information.

Sincerely,

[Supervisor's Name]
[Job Title]
[Company Name]
[Contact Information]