

# Financial Aid Deferral Request

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]

[Financial Aid Office]  
[University Name]  
[Office Address]  
[City, State, Zip Code]

Dear Financial Aid Officer,

I am writing to formally request a deferral of my financial aid for the upcoming academic year. I have been fortunate to secure an internship opportunity that will enhance my skills and experience in my field of study. As such, I wish to focus on this valuable experience and temporarily defer my financial aid.

The details of my internship are as follows:

- Company: [Company Name]
- Position: [Internship Position]
- Duration: [Start Date] to [End Date]

I believe that this internship will greatly benefit my academic and professional career, and I intend to return to my studies with renewed focus and determination. I would appreciate your understanding and support regarding this request.

Thank you for considering my deferral. I look forward to your positive response.

Sincerely,  
[Your Name]