

Financial Aid Deferral Request

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Financial Aid Office]
[Institution's Name]
[Institution's Address]
[City, State, Zip Code]

Dear Financial Aid Officer,

I hope this message finds you well. I am writing to formally request a deferral of my financial aid due to a family emergency that has impacted my ability to meet my financial responsibilities at [Institution's Name].

Unfortunately, [briefly explain the family emergency and its impact on your financial situation]. As a result, I am unable to fulfill my current financial obligations and require assistance to defer my financial aid for the upcoming semester.

I am committed to my education and intend to return to [Institution's Name] as soon as I am able. I kindly ask for your understanding and support during this difficult time. Please let me know if additional documentation is required to process this request.

Thank you for considering my request. I appreciate your support and understanding.

Sincerely,

[Your Name]
[Your Student ID Number]