Financial Aid Deferral Request

Date: [Insert Date]
To: [Financial Aid Office Name]
[University Name]
[University Address]
[City, State, Zip Code]
Dear [Financial Aid Officer's Name],
I hope this message finds you well. I am writing to formally request a deferral of my financial aid package for the upcoming academic year due to unforeseen personal circumstances that have significantly impacted my situation.
As a dedicated student pursuing [Your Degree/Field of Study], I have always aimed to maintain my academic performance and fulfill my financial obligations; however, [briefly explain your personal circumstances, e.g., a medical issue, family emergency, job loss]. These circumstances have created a financial strain that hinders my ability to cover my educational expenses at this time.
I would greatly appreciate your understanding and support in allowing me to defer my financial aid for this year. I believe this will enable me to stabilize my situation, allowing me to resume my studies without the burden of financial stress.
Thank you for considering my request. I am more than willing to provide any additional documentation or information necessary to support my application.
Sincerely,
[Your Name]
[Your Student ID]
[Your Contact Information]