

Workshop Participation Confirmation

Date: [Insert Date]

Dear [Sponsor Name],

We are pleased to confirm your participation in the upcoming workshop titled "[Workshop Title]," scheduled for [Date of Workshop] at [Location].

As a valued sponsor, your support is crucial to the success of this event. We appreciate your commitment to helping us achieve our goals and enhance the experience for all participants.

Please find below the details of the workshop:

- **Workshop Title:** [Workshop Title]
- **Date and Time:** [Insert Date and Time]
- **Venue:** [Insert Venue]
- **Agenda:**
 - [Insert Agenda Item 1]
 - [Insert Agenda Item 2]
 - [Insert Agenda Item 3]

We look forward to your participation and support in making this workshop a great success!

Thank you once again for your partnership.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]