

Workshop Participation Confirmation

Dear [Participant's Name],

Thank you for signing up for our workshop titled "[Workshop Title]" on [Date]. We are pleased to confirm your participation.

Please find the workshop details below:

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Location:** [Venue/Online Link]
- **Facilitator:** [Facilitator's Name]

We recommend preparing the following items to get the most out of the workshop:

- [Item 1]
- [Item 2]
- [Item 3]

If you have any questions or need further information, please do not hesitate to contact us at [Contact Information].

Looking forward to seeing you at the workshop!

Best regards,

[Your Name]

[Your Title]

[Organization Name]