Workshop Participation Confirmation

Dear [Guest's Name],

We are pleased to confirm your participation in the upcoming workshop titled "[Workshop Title]." The details are as follows:

Date: [Date]Time: [Time]

• Location: [Venue/Location]

• **Duration:** [Duration]

Please feel free to reach out if you have any questions or require further information.

We look forward to your participation!

Best Regards,

[Your Name]
[Your Position]
[Organization Name]
[Contact Information]