

# Property Damage Insurance Claim

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Insurance Company Name]  
[Insurance Company Address]  
[City, State, Zip Code]

Dear Claims Adjuster,

I am writing to officially file a claim for property damage due to a fire that occurred on [date of incident] at my residence located at [property address]. The fire resulted in significant damage to my property, and I am seeking compensation under my insurance policy [policy number].

Following the incident, I took immediate action to mitigate further damage and contacted the local fire department. A fire report was filed, and I have attached a copy for your records. The extent of the damage includes [briefly describe damaged property or areas].

I have attached the following documents to support my claim:

- Copy of fire report
- Photographs of the damage
- List of damaged items with estimated values
- Any other relevant documentation

I would appreciate your prompt attention to this matter, as I am eager to begin the process of repairs. Please let me know if you need any further information or documentation from my side.

Thank you for your assistance.

Sincerely,

[Your Name]