

Tax Deduction Proof Submission

Date: [Insert Date]

To,

The Tax Department,
[Department Address]
[City, State, Zip Code]

Subject: Submission of Tax Deduction Proof

Dear Sir/Madam,

I am writing to formally submit the proof of tax deductions for the financial year [Insert Year]. Please find attached the necessary documents that detail the deductions I am claiming.

Documents Attached:

- [Document Name 1]
- [Document Name 2]
- [Document Name 3]

I kindly request you to acknowledge the receipt of these documents and to let me know if any further information is required.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]