

# Cross-Border Tax Inquiry

Date: [Insert Date]

[Insert Taxpayer's Name]

[Insert Taxpayer's Address]

[Insert City, State, Zip Code]

Dear [Taxpayer's Name],

We are reaching out regarding your recent cross-border financial activities. As part of our ongoing commitment to comply with international tax obligations, we require additional information pertaining to your tax situation.

Please provide the following documentation:

- Details of any foreign income earned in the last tax year.
- Copies of foreign tax returns filed.
- Documentation of any foreign bank accounts or financial assets.

We request that you submit this information by [Insert Deadline]. Failure to respond may result in further inquiry into your tax records.

If you have any questions, please feel free to contact us at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]