

Your Name  
Your Address  
City, State, Zip Code  
Your Email  
Your Phone Number  
Date

Hiring Manager's Name  
Company Name  
Company Address  
City, State, Zip Code

Dear [Hiring Manager's Name],

I am writing to express my interest in the Energy Efficiency Consultant position listed on [where you found the job posting]. With a background in environmental science and over [X years] of experience in energy management, I am excited about the opportunity to contribute to [Company Name]'s commitment to sustainable practices.

In my previous role at [Previous Company Name], I successfully implemented energy conservation strategies that reduced costs by [percentage or dollar amount] and increased overall energy efficiency across various projects. My expertise includes conducting detailed energy audits, performing data analysis, and developing customized solutions tailored to client needs.

I am particularly impressed by [specific project or value of the company] and am motivated to bring my knowledge of [specific skill or experience] to your team. I believe my proactive approach to problem-solving and my ability to communicate effectively with stakeholders would make a valuable addition to [Company Name].

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experience align with the needs of your team. Please feel free to contact me at [Your Phone Number] or [Your Email] to schedule a conversation.

Sincerely,  
Your Name