

Follow-Up on Building Regulation Compliance Status

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Building Department Name]

[Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on our previous correspondence regarding the compliance status of our building project at [Project Address]. We submitted all required documentation on [Submission Date] and would like to inquire if there have been any updates on the review process.

Ensuring compliance with local building regulations is crucial for us, and we appreciate your assistance in this matter. If there are any additional documents or information needed from our side, please do not hesitate to let us know.

Thank you for your attention to this matter. We look forward to your prompt response.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]