

# Contractor Engagement Letter

Date: [Insert Date]

[Contractor Name]

[Contractor Address]

[City, State, Zip Code]

Dear [Contractor Name],

We are pleased to engage you as a contractor to provide [specific services] for [Company Name] starting from [start date] to [end date].

## **Scope of Work:**

[Detail the specific work to be performed]

## **Compensation:**

[Detail compensation structure]

## **Confidentiality:**

[Include confidentiality terms]

## **Termination:**

[Detail termination conditions]

By signing below, you agree to the terms outlined in this engagement letter.

\_\_\_\_\_  
[Contractor Name]

Date: \_\_\_\_\_

\_\_\_\_\_  
[Your Name]

[Your Title]

[Company Name]

Date: \_\_\_\_\_

Thank you for your cooperation, and we look forward to working with you.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]