

Notification of Class Action Participation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

This letter serves as formal notification of your participation in the class action lawsuit titled [Case Name], which has been filed in the [Court Name] under case number [Case Number].

As a member of the class, you are entitled to receive information regarding the proceedings and any settlements that may be reached. Please ensure that your contact information is up-to-date so that you can receive all pertinent updates.

If you have any questions regarding your participation or the class action, please do not hesitate to reach out to us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Organization]