

Public Liability Claim for Property Damage

Your Name

Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Insurance Company Name

Claims Department
Insurance Company Address
City, State, Zip Code

Dear Claims Adjuster,

I am writing to formally submit a claim for property damage under your public liability insurance policy. The incident occurred on [date of incident], at [location of incident].

The details of the incident are as follows:

- Description of the incident
- Type of property damage incurred
- Involved parties' contact information
- Any police or incident report number

I have attached all relevant documentation, including photographs of the damage, repair estimates, and any correspondence related to this matter.

Please acknowledge receipt of this claim and provide details of the next steps in the claims process. I am looking forward to your prompt response to resolve this matter efficiently.

Thank you for your attention to this claim.

Sincerely,
Your Name