

# Brand Infringement Notice

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Address]

Dear [Recipient's Name],

We are writing to formally notify you of a potential infringement of our brand, [Your Brand Name], on your social media platform. It has come to our attention that you are using our trademarked name and logo without our authorization in your posts at the following link:

[Insert URL]

This usage is misleading to consumers and violates our intellectual property rights. We kindly ask that you take immediate action to remove the infringing content and cease further use of our brand materials.

We appreciate your cooperation in this matter and look forward to resolving it promptly. Please confirm the removal of the content by [Insert Deadline].

Thank you for your attention to this important issue.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]