

# Supplier Agreement Terms Enhancement

Date: [Insert Date]

To: [Supplier Name]

Address: [Supplier Address]

Subject: Enhancement of Supplier Agreement Terms

Dear [Supplier Contact Name],

We appreciate our ongoing partnership and the value you bring to our organization. In light of recent developments and to further strengthen our collaboration, we propose the following enhancements to our existing Supplier Agreement:

## Proposed Enhancements

- **Payment Terms:** [Insert new payment terms]
- **Delivery Schedule:** [Insert updated delivery schedule]
- **Quality Assurance:** [Insert quality assurance measures]
- **Dispute Resolution:** [Insert revised dispute resolution process]

We believe these enhancements will not only benefit our organization but also improve our partnership. Please review the proposed terms and provide your feedback by [Insert Feedback Deadline].

Thank you for your attention to this matter. We look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]