

Debt Settlement Inquiry Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Dear [Creditor's Name],

I hope this letter finds you well. I am writing to inquire about the possibility of settling my debt with your organization. My account number is [Account Number]. Due to [brief explanation of your situation, e.g., financial hardships, job loss, etc.], I am unable to meet my current payment obligations.

I would like to propose a settlement amount of [Proposed Amount] as a way to resolve this debt. I believe this would be beneficial for both parties and allow me to move forward financially.

Please let me know if you would be willing to discuss this potential settlement. I appreciate your attention to this matter and look forward to your response.

Thank you for your consideration.

Sincerely,

[Your Name]