

Suggested Terms for Dispute Arbitration

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Suggested Terms for Dispute Arbitration

Dear [Recipient Name],

I hope this message finds you well. In light of our recent discussions regarding the potential dispute, I would like to propose the following terms for arbitration:

- **Arbitration Venue:** [Proposed location]
- **Arbitrator Selection:** [Details on how the arbitrator will be selected]
- **Governing Rules:** [Specify the rules that will govern the arbitration proceedings]
- **Timeline:** [Proposed timeline for the arbitration process]
- **Confidentiality:** [Outline any confidentiality agreements]

I believe that these terms provide a fair and balanced approach to resolving our dispute efficiently. Please review and let me know your thoughts or any adjustments you might suggest.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title/Position]