

Arbitration Proposal Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Subject: Proposal for Arbitration Regarding Contractual Dispute

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose arbitration as a method for resolving the ongoing contractual dispute between [Your Company Name] and [Recipient's Company Name] related to [briefly describe the nature of the dispute].

Given the complexities involved and in the interest of reaching an amicable resolution, I believe that arbitration could provide a suitable framework for both parties. I propose we engage [Name of Arbitrator or Arbitration Institution, if known] to facilitate the proceedings.

We are open to discussing the specifics regarding the selection of arbitrators, timelines, and any preliminary matters that might require our attention. Our intent is to resolve this issue promptly and efficiently.

Please let me know your thoughts on this proposal at your earliest convenience. I look forward to your response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]