

# Tax Liability Confirmation Letter

Date: [Insert Date]

To: [Executor's Name]  
[Executor's Address]  
[City, State, Zip Code]

Dear [Executor's Name],

This letter serves to confirm the tax liabilities associated with the estate of [Deceased's Name], who passed away on [Date of Death]. After a thorough review and assessment, we outline the following tax obligations that must be addressed:

## Tax Liabilities:

- Federal Income Tax: \$[Amount]
- State Income Tax: \$[Amount]
- Estate Tax: \$[Amount]
- Other Taxes (If Applicable): \$[Amount]

Please ensure that the aforementioned liabilities are settled within the stipulated timeframe to prevent any penalties or additional interest charges.

If you have any questions or require further clarification, feel free to reach out to us at [Your Contact Information].

Thank you for your attention to this matter.

Sincerely,  
[Your Name]  
[Your Title]  
[Your Company/Organization Name]  
[Your Contact Information]