

# Confirmation of Due Diligence Period for Acquisition

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

Dear [Recipient's Name],

We are pleased to confirm the commencement of the due diligence period regarding the potential acquisition of [Target Company Name]. As discussed, the due diligence will begin on [Start Date] and is expected to conclude on [End Date].

During this period, we will conduct a comprehensive review of the operational, financial, and legal aspects of the acquisition target, and we appreciate your cooperation in facilitating access to the required information.

If you have any questions or require further clarification, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]