

Property Management Retainer Agreement

Date: [Insert Date]

To: [Property Owner's Name]

Address: [Property Owner's Address]

Dear [Property Owner's Name],

This Property Management Retainer Agreement (the "Agreement") is made between [Property Management Company Name] ("Property Manager") and [Property Owner's Name] ("Owner") on the date first written above.

1. Retainer Fee

The Owner agrees to pay the Property Manager a retainer fee of [Insert Amount] payable on [Insert Payment Terms].

2. Services

The Property Manager agrees to provide the following services:

- Property marketing and leasing
- Tenant screening and placement
- Property maintenance and inspections
- Rent collection
- Financial reporting

3. Term

This Agreement shall commence on [Insert Start Date] and shall continue until terminated by either party with [Insert Notice Period] written notice.

4. Governing Law

This Agreement shall be governed by the laws of [Insert State].

By signing below, both parties agree to the terms laid out in this Agreement.

[Property Owner's Name]

Date: _____

[Property Manager's Name]

Date: _____

Thank you for choosing [Property Management Company Name]. We look forward to working with you!