

# Civil Litigation Initiation for Employment Discrimination

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

## Subject: Initiation of Civil Litigation for Employment Discrimination

Dear [Recipient's Name],

I am writing to formally initiate civil litigation against [Company/Organization Name] regarding employment discrimination I have experienced during my tenure employed from [Start Date] to [End Date].

Specifically, I believe I was subject to discriminatory practices based on [insert discrimination basis, e.g., race, gender, age], which resulted in [briefly describe the impact, such as wrongful termination, harassment, etc.].

Despite discussing these issues with [insert relevant individuals, e.g., HR, Manager], there has been no satisfactory resolution, leading me to pursue legal action.

I am hereby requesting compensation for [insert requested remedies, e.g., lost wages, damages, reinstatement], and I seek to resolve this matter amicably. Should we be unable to agree to a resolution, I will proceed with filing a lawsuit in [appropriate court jurisdiction].

Please respond by [insert deadline date] so that we may discuss this matter further.

Thank you for your attention to this serious issue.

Sincerely,

[Your Name]