

Intellectual Property Rights Claim Notification

Date: [Insert Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally notify you of a claim regarding the infringement of my intellectual property rights. I, [Your Name/Your Company Name], am the rightful owner of the [specific type of intellectual property, e.g., trademark, copyright, patent] for [description of the work or invention].

It has come to my attention that you have been [describe the infringing activity, e.g., using, reproducing, distributing] my [intellectual property] without my permission. This unauthorized use is in violation of my intellectual property rights.

I kindly request that you cease all infringing activities immediately and provide written confirmation that you have done so by [insert deadline, e.g., 14 days from receipt of this letter]. Failure to comply may result in further legal action to protect my rights.

Thank you for your attention to this matter. I hope we can resolve this issue amicably.

Sincerely,

[Your Name]

[Your Title, if applicable]

[Your Company Name, if applicable]

[Your Contact Information]