

Legal Representation Retention Agreement

Date: _____

To: [Client's Name]

Address: [Client's Address]

Dear [Client's Name],

We are pleased to confirm our agreement to represent you in relation to your personal injury claim arising from the incident that occurred on [Date of Incident]. This letter outlines the terms of our representation.

Scope of Representation

Our law firm, [Law Firm's Name], will provide legal representation for your personal injury claim, including but not limited to:

- Investigation of the incident
- Gathering medical records and other evidence
- Negotiating with insurance companies
- Filing any necessary legal documents
- Representing you in court if necessary

Fees and Costs

Our fee for representing you will be based on a contingency fee arrangement, where we will receive [percentage]% of any settlement or judgment awarded to you. You will not be responsible for any upfront legal fees.

Client Responsibilities

Your responsibilities include providing all necessary information and documents related to your claim, attending medical appointments, and cooperating with our office throughout the process.

Termination of Agreement

Either party may terminate this agreement in writing at any time, subject to the completion of any pending matters or obligations.

Please sign below to indicate your acceptance of these terms and to retain our firm as your legal representatives for this matter.

Sincerely,

[Attorney's Name]

[Law Firm's Name]

[Contact Information]

Client Acceptance

I, [Client's Name], hereby agree to retain [Law Firm's Name] for the representation of my personal injury claim.

Signature: _____ Date: _____