

Legal Representation Agreement

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Client Name],

This letter serves as a formal agreement for legal representation between you, [Client Name], and [Law Firm/Attorney Name], located at [Law Firm/Attorney Address].

Scope of Services

The services to be rendered include, but are not limited to, the following:

- [Service 1]
- [Service 2]
- [Service 3]

Fees and Payment

Our fees will be based on [fee structure], and we request an initial retainer of [Insert Amount]. Payment will be due [Insert Payment Terms].

Duration of Agreement

This agreement shall commence on [Insert Start Date] and continue until [Insert End Date] or until terminated by either party with written notice.

Confidentiality

All communications will be kept confidential in accordance with applicable laws and ethical guidelines.

Please sign below to indicate your acceptance of this agreement.

[Client Name]

Date: _____

[Law Firm/Attorney Name]

Date: _____

Thank you for choosing [Law Firm/Attorney Name] for your legal representation. We look forward to working with you.

Sincerely,

[Your Name]

[Your Title]

[Law Firm Name]

[Contact Information]