

# Personal Injury Claim Letter

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Insurance Company's Name]  
[Insurance Company's Address]  
[City, State, Zip Code]

Subject: Personal Injury Claim for Recreational Accident

Dear [Insurance Adjuster's Name],

I am writing to formally submit a personal injury claim related to an accident that occurred on [date of accident] during [describe the recreational activity, e.g., a hiking trip, zip-lining].

While engaging in this activity, I [briefly describe what happened, including any negligence leading to your injury, e.g., tripped over a misplaced object, equipment failure]. As a direct result of this incident, I sustained injuries including [list injuries, e.g., a broken leg, concussion].

I have attached copies of all relevant documentation, including:

- Medical records and bills
- Witness statements
- A report of the incident
- Photos of the accident scene

As a result of the injuries sustained, I have incurred significant medical expenses and lost wages. I request compensation in the amount of [specify amount] to cover these losses. Please review the attached documentation supporting my claim.

I look forward to your prompt response to this matter. I can be reached at [Your Phone Number] or [Your Email Address]. Thank you for your attention to this claim.

Sincerely,  
[Your Name]