

# Corporate Compliance Acknowledgment

Date: \_\_\_\_\_

To: [Employee's Name]

Position: [Employee's Position]

Department: [Employee's Department]

Dear [Employee's Name],

This letter is to confirm that you have received and reviewed the corporate compliance policies and procedures of [Company Name].

By signing below, you acknowledge that you have read, understood, and agree to comply with the policies outlined in the compliance manual.

Thank you for your commitment to maintaining our high standards of corporate ethics and compliance.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

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Employee Acknowledgment:

I, [Employee's Name], acknowledge that I have received, read, and understand the corporate compliance policies.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_