

Notice of Business Merger

Date: [Insert Date]

To: [Shareholder's Name]

Address: [Shareholder's Address]

Dear [Shareholder's Name],

We are writing to inform you about an important development regarding our company. After careful consideration and strategic planning, we are pleased to announce that [Your Company's Name] will be merging with [Other Company's Name]. This merger is aimed at enhancing our market position and providing increased value to our shareholders.

The merger is expected to take effect on [Effective Date]. Following the merger, shareholders of [Your Company's Name] will receive [details of what shareholders will receive, e.g., shares in the new company, cash payouts, etc.]. We believe that this merger will not only strengthen our combined resources but also improve our ability to compete in the marketplace.

We appreciate your continued support and confidence in us. For more details, please refer to the attached documents or feel free to reach out to our Investor Relations department at [Contact Information].

Thank you for being a valued shareholder.

Sincerely,

[Your Name]

[Your Title]

[Your Company's Name]

[Company Contact Information]