

Letter of Withdrawal from Insurance Representation

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally notify you of my decision to withdraw from my representation with [Company Name] effective immediately. This decision has come after careful consideration of my current professional direction.

Upon my withdrawal, I will ensure that all pending matters and necessary documentation are properly addressed to facilitate a smooth transition. I request that you acknowledge this letter and confirm the termination of our representation.

Thank you for the opportunities provided during our time together. I appreciate your understanding and wish you continued success.

Sincerely,

[Your Name]