

# Legal Services Proposal

**[Your Law Firm's Name]**

[Your Law Firm's Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

Date: [Insert Date]

**To:**

[Client's Name]

[Client's Address]

[City, State, Zip Code]

**Subject: Legal Services Proposal for Real Estate Transactions**

Dear [Client's Name],

Thank you for considering [Your Law Firm's Name] to assist you in your real estate transactions. We understand the complexities involved in real estate dealings and are committed to providing you with comprehensive legal services tailored to meet your needs.

## **Scope of Services**

- Title searches and examination
- Drafting and reviewing contracts
- Assistance with negotiations
- Closing documentation preparation
- Compliance with local, state, and federal regulations

## **Proposed Fees**

Our legal fees are structured as follows:

- Hourly Rate: \$[Insert Rate] per hour
- Flat Fee for Transaction: \$[Insert Amount]

## **Timeline**

We anticipate that the entire process will take approximately [Insert Time Frame] from engagement to completion.

Please feel free to contact us with any questions or for further clarification. We look forward to the opportunity to work with you and assist you in your real estate ventures.

Sincerely,

[Your Name]

[Your Title]

[Your Law Firm's Name]