

Proposal for Legal Services

Date: [Insert Date]

To: [Non-Profit Organization's Name]

Address: [Non-Profit Organization's Address]

Dear [Recipient's Name],

We are pleased to present this proposal for legal services tailored specifically for [Non-Profit Organization's Name]. Our team at [Your Law Firm's Name] is committed to supporting non-profit organizations in navigating the legal landscape to further their missions effectively.

Scope of Services

- Governance and Compliance
- Contract Drafting and Review
- Employment Law Advisory
- Fundraising and Charitable Solicitation Guidance
- Intellectual Property Protection

Our Approach

We believe that understanding your mission and challenges is key to providing effective legal support. Our approach includes:

1. Initial Consultation and Needs Assessment
2. Customized Legal Strategies
3. Ongoing Support and Advice

Fee Structure

We offer the following fee structures tailored for non-profit organizations:

- Hourly rates: [Insert Rates]
- Flat fees for specific services: [Insert Details]
- Pro bono opportunities available

Conclusion

We would be honored to support [Non-Profit Organization's Name] in achieving its goals while ensuring compliance and minimizing legal risks. Please feel free to contact us at [Your Contact Information] to discuss this proposal in detail.

Sincerely,

[Your Name]

[Your Title]

[Your Law Firm's Name]

[Your Contact Information]