

Unauthorized Use Complaint

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to formally complain about the unauthorized use of my [intellectual property/photograph/work/brand/etc.]. I have recently discovered that my [describe the specific work or property] has been used without my permission on [describe where you found the use, e.g., website, social media, etc.].

Details of the unauthorized use are as follows:

- Type of Work: [Specify]
- Location of Unauthorized Use: [Specify]
- Date of Use: [Specify]
- Description of Use: [Specify]

I did not give authorization for this use, and I believe it infringes upon my rights. I request that you take prompt action to remove the unauthorized material and refrain from using my work in the future.

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]