

# Copyright Infringement Notification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally notify you of a copyright infringement occurring on your website, [Website URL]. It has come to my attention that you have been using my copyrighted material without permission. The specific work in question is: [Description of the copyrighted work, including title, author, and date of creation].

The unauthorized use includes: [Description of how the copyrighted material is being used, including specific URLs, if applicable].

I request that you immediately remove or disable access to the infringing material. If I do not receive a response within [number of days, typically 10-14 days], I may be forced to take further action to protect my rights.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title, if applicable]