

# Cease and Desist Letter for Copyright Violation

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally notify you that you are infringing upon my copyright by [describe the copyrighted work, e.g., "reproducing my artwork without permission"]. This constitutes a violation of the Copyright Act, 17 U.S.C. SS 101 et seq.

Specifically, I have found that you have [describe the infringement, e.g., "published my artwork on your website without authorization"]. This unauthorized use has caused me [explain any damages or issues caused by the infringement].

As the owner of the copyright in the above-mentioned work, I demand that you immediately cease and desist from all unauthorized use of my copyright. I request that you remove the infringing material from your [website, social media, etc.] within [number of days, typically 10-14 days] of receiving this letter.

If you do not comply with this request, I may take further legal action against you, including but not limited to seeking injunctive relief and monetary damages.

Please confirm in writing within [number of days] that you have complied with these demands. Failure to do so will leave me no choice but to escalate this matter further.

Thank you for your prompt attention to this matter.

Sincerely,  
[Your Name]