Defamation Lawsuit Warning Letter

From: [Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

Date: [Insert Date]

To: [Defendant's Name] [Defendant's Address] [City, State, Zip Code]

Dear [Defendant's Name],

I am writing to formally inform you that your recent verbal statements regarding me on [specific date or period] are considered defamatory. The statements you made, which include [insert specific statements], are false and have caused significant harm to my reputation and personal well-being.

I demand that you cease and desist from making any further defamatory statements about me. Failure to comply may result in legal action against you for defamation. I hope we can resolve this matter amicably without resorting to litigation.

Thank you for your immediate attention to this serious issue.

Sincerely,

[Your Name]