

# Defamation Lawsuit Warning Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

## Re: Demand for Retraction of Defamatory Statements

Dear [Recipient Name],

I am writing to formally address certain statements made by you on [insert date of statement], which I believe are defamatory in nature. Specifically, you stated that "[insert defamatory statement]." This statement is false and has caused significant harm to my reputation.

Under [insert relevant law or statute], I hereby demand that you retract your statement publicly. Your failure to do so within [insert number of days, typically 14-30] days from the date of this letter will leave me with no alternative but to pursue legal action against you for defamation.

Please consider this letter a formal warning. I hope we can resolve this matter amicably without requiring further legal action.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]