

Tenancy Termination Agreement

Date: [Insert Date]

Landlord Name: [Insert Landlord Name]

Address: [Insert Landlord Address]

Tenant Name: [Insert Tenant Name]

Address: [Insert Tenant Address]

Subject: Termination of Tenancy Agreement

Dear [Tenant's Name],

This letter serves as a formal notice of the termination of the tenancy agreement between [Landlord's Name] and [Tenant's Name] for the property located at [Property Address]. The notice period required is [insert notice period, e.g., 30 days], effective from [Insert effective date of notice].

As per the terms of the agreement, the tenancy will conclude on [Insert End Date], and you are requested to vacate the premises by this date. Please ensure that the property is returned in good condition, as outlined in our agreement.

Should you have any questions or wish to discuss this matter further, feel free to contact me at [Landlord's Phone Number] or [Landlord's Email].

Thank you for your cooperation.

Sincerely,

[Landlord's Name]

[Landlord's Signature]